



REPUBLIC OF KOSOVA

Ministry of Economy (ME) Kosovo Digital Economy (KODE) Project

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION) FOR:

CONSULTANCY COMPANY FOR TRAINING OF YOUNG PEOPLE, PACKAGE 16, GJILAN AND PEJA.

Country: Kosovo

Project: Kosovo Digital Economy (KODE)

Assignment Title: Consultancy Company for training of young people package 16, Gjilan and Peja.

Ref. No. KODE/CS/2.1.1.18/2023

Project ID. P164188

Loan No.: 6285-XK

Issued on: March 3, 2023

INTRODUCTION

The KODE Project is structured along three components: 1. Digital Inclusion, 2. Digital Work and Empowerment, and 3. Project Implementation Support. This assignment concerns the implementation of the sub-component 2.1 The Youth Online and Upward (YOU) Program under Component 2 of the Project.

Sub-Component 2.1: The objective of the **The Youth Online and Upward (YOU) Program** is to support increased access to online knowledge sources, information and online services and labor markets of 2,000 Kosovo youth, of whom at least half are young women. Trainings will be realized in different regions of Kosova for a total duration of 6 months per each training course.

OBJECTIVE OF THE ASSIGNMENT

The overall objective of the YOU Program is to support increased access to online knowledge sources, services and labor markets of 2,000 Kosovo youth (hereinafter: beneficiaries).

The aim is to **up-skill and re-skill selected beneficiaries into the training through a competitive process and help them leverage these skills to generate income.**

The present Terms of Reference (ToR) concern the implementation of trainings for:

- (i) **Network Administrator and Cyber Security** courses and below listed soft skills, organized in the **Municipality of Gjilan** for estimated 3 (three) training classes per each course, estimated 20 beneficiaries per one class, 120 beneficiaries in total and
- (ii) **Network Administrator** course and below listed soft skills, organized in the **Municipality of Peja** for estimated 4 (four) training classes, estimated 20 beneficiaries per one class, 80 beneficiaries in total, each starting with two months in between.

The selected Consultancy Company shall plan to deliver the trainings in-person in groups. If it is not possible to do so, the trainings -fully or in part- should be instead delivered online without any modification of the outlined criteria.

The selected Consulting Company shall implement following groups of activities for each training class organized, separately. Training activities as part of this Contract shall be completed within 14 months, starting from date of contract signing. Following activities have to be completed for each training class.

Activities

3.1 Initial preparation activities

- a. Information and outreach campaign
- b. Selection of beneficiaries

3.2 Training

- a. Technical skills and soft skills in-class training and after-class home assignment.

3.3 Post-training activities

- a. Examination Test and Certificates for beneficiaries who will complete the training.
 - b. On-the-job guidance & mentorship
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The Consultancy Company should be a training provider with relevant project experience. The work should be undertaken by a consulting team consisting of experts based in the field.

Detailed Terms Of Reference (TOR) can be found in the following address:
<https://kodeproject.org/en/other-procurement-notices/>

REQUIRED QUALIFICATIONS FOR THE COMPANY

(i) General qualifications of the company to REOI

- Demonstrated Impactful in training provision and project management skills, including quality assurance of work products and effective risk management.
- Experience working with private sector, government or international donors on similar interventions is considered as advantage.
- Availability of training facility with enough capacity to accommodate the required training program dynamic. Pictures of facility should be provided.

(ii) Relevant experience with similar assignments

- Demonstrated capability in well-thought-out design and effective delivery of similar type of training, on-the-job or employability guidance, and mentorship, as evidenced by the relevant experiences, and the qualifications and experience of professional staff.
- Demonstrated Experience with conducting of wide-ranging outreach activities effectively targeting youth.
- Demonstrated experience in conducting impactful trainings in Network Administrator and Cyber Security or similar.
- Existence or access to a functional online platform to manage trainees and provide e-learning to them in class and remotely.

The evaluation and shortlisting criteria are:

- (i) General qualifications of the company to REOI (40%),
- (ii) Relevant experience with similar assignments (60%)

A Consultancy Company will be selected in accordance with the Consultant's qualifications based selection (CQS) as set out in the Consultant's Guidelines in Procurement Regulations for IPF Borrowers July 1, 2016.

Consultancy Company may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications.

Further information can be obtained at the address below during office hours: 09:00 to 16:00 (Monday to Friday).

Expressions of interest (EoI) must be delivered by e-mail to the address below latest on **March 17, 2023** at 16:00 hours Kosovo time.

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